

Draft
**Duplicate Bridge Association of Atlanta
Board of Directors – Meeting Minutes**

Date/Time: January 11, 2014 – 9:30 – 11:30 am
Location: Bridge Club of Atlanta

Present: Marty Nathan, Mary Ann Oakley, George Powell, Judy Fendrick, Dick Myers, Roz Howell and Vicki Bell

Invited Guests: Bob Duval and Tom Eidson

Absent: Larry, Rich, Allison Milhem, Bob Jones and Jack Feagin

Review and Approval of Prior Meeting Minutes – Judy Fendrick

Mary Ann moved to approve the November 15 meeting minutes. *Motion approved.*

Treasurer's Report – George Powell

George presented the Treasurer's report, including preliminary 2013 financial statements. Preliminary numbers reflect that DBAA had a net loss for 2013 of \$5,032, which includes an increase to the tournament reserve fund account of \$1,035. Two of the Sectional tournaments in 2013 were profitable, and two had losses. The net profit from the DBAA game for the year was \$615. George has the 1099 information ready to be mailed to Miles, and has reconciled the bank statements for 2013.

Roz moved to accept the Treasurer's Report. *Motion approved.*

Unit 114 Election – Bob Duval

Marty introduced Bob Duval who has volunteered to serve as the DBAA's Election Monitor for the upcoming election for five Atlanta Area Unit Rep positions. The term of these positions will be 2014-2016. Bob has reviewed the updated Election Procedures approved by DBAA last year. He will contact Joan Sheldon with some questions regarding ballots, counting votes and announcing the winners. Bob will also remind the club managers about the rules for campaigning and politics at the clubs.

Action Item: Marty will include a reminder about absentee ballots in the DBAA Newsletter.

Mentoring Program – Roz Howell

Roz presented the updated proposal, which includes that DBAA will pay for the mentor to play for free on the day they mentor and receive a free play to be used at any club up until May 31, 2014. Club managers will need to track both and submit their documentation to Roz on a monthly basis, and she will summarize and send to George for reimbursement to the clubs. Judy suggested it is better not to limit the number of free plays a mentor can receive by playing with a NLM. After discussion, this was accepted.

Judy moved to accept the Mentoring Program proposal as amended. *Motion approved.*

Unit Update – Marty Nathan

Marty serves as the chair of the Unit 114 Investment Committee and provided a brief update of its status. The committee is leaning toward a more conservative philosophy. They have learned that the Unit owns a REIT that has lost 25% of its value. Marty believes preservation of capital should be the primary goal for the Unit's investments, and complete financial disclosure is essential.

New Unit – Marty Nathan

In recent months, at least four members have asked Marty why Atlanta hasn't formed its own Unit. As far as Marty knows, the idea of splitting Atlanta into a new unit has been considered in the past, but never officially studied. There are many reasons why splitting Unit 114 into smaller Units could be more beneficial to members, some of which include more opportunities for Georgia members to receive recognition for Ace of Clubs, Sportsperson of the Year, Goodwill Committee, etc.

Marty has discussed the idea with Ken Parker, current Vice-President and incoming President of Unit 114. At the next Unit meeting, Marty plans to propose that the Unit form a committee to study the feasibility of Atlanta forming a new Unit, with consideration as to how the remaining counties in the Unit could best be segmented into one or more Units.

On-Line Directory – Tom Eidson

Tom, Bob Jones, Marty, Dick Myers and Donna Schmid are the committee members assigned to explore the options to create and implement an on-line directory for DBAA. Tom has written a proposal that was to be presented by Bob Jones who could not attend today's meeting. The primary motivation for this system is to have member contact information.

The proposal is to have an on-line database written in SQL language to store member information and any other information important to DBAA to enable expansion for other uses, including an on-line partnership resource. Members will have a password and be able to log in and update their own information. DBAA will need to decide the parameters for members to opt in or out, which will be included in the program design.

Ken Parker has also asked Tom about doing something similar for the Unit.

Database accuracy from the start is essential. The plan is to cross-check the ACBL data against DBAA data before it goes into the database, and have members verify their information. One possibility may be to have DBAA volunteers available at clubs with a computer to demonstrate to members how they can log in and update their information.

Tom is not charging DBAA for his work to set up the on-line database but would charge for future maintenance work.

The committee will present their full proposal at the next DBAA meeting.

Newsletter – Mary Ann Oakley

The next DBAA Newsletter will be published January 25. Articles are due to Mary Ann by January 18 at the latest.

Policies and Procedures – Mary Ann Oakley

Mary Ann needs additional information on what is needed for the updates. Dick and Judy both volunteered to help with the updates, if needed. All Policies and Procedures need to be under the Governance link on the DBAA website.

Judy questioned if it is better to have the extensive documentation of updated procedures (Election, Change of Rank, NLM Tournaments, Mentoring, and possibly others) incorporated into one large document or in separate documents, which would be easier to navigate and print. After discussion, the board thought it is best to have all procedures in one document.

Action Item: Marty will send Mary Ann further information on what is needed, including the updates discussed at the November 15 meeting.

Tournaments – Dick Myers

Dick has signed contracts for the February, July and November tournaments. A free lunch will be provided at the July Sectional on July 4, as well as other coupons throughout the tournament. We are tentatively scheduled for Roswell for the 2015 Spring Sectional. Future Sectional tournament flyers will reflect DBAA as the tournament host.

Action Item: Marty asked that we check with clubs if they need tournament flyers.

Change of Rank – Judy Fendrick

We will follow the procedures outlined in the Change of Rank Policies and Procedures approved in 2013. Clubs will hold COR parties in March. Judy will send the honoree listing and other information to the clubs. Judy requested that board members be available to help the director to make COR announcements at their party, if needed.

2014 DBAA Meeting Schedule – Judy Fendrick

After discussion, the following dates were approved for 2014 DBAA meetings: February 26 (tournament), April 19, June 14, August 9, October 4 and November 14 (tournament).

Action Item: Marty will publish the meeting dates in the DBAA Newsletter.

Website – Marty Nathan

Larry recently changed the DBAA domain from whidco.com to DBAA.us, but did not tell Miles, and this is the reason the DBAA game link has old information. Larry did not know we already have AtlantaBridge.com as a domain. Marty has contacted Larry and Miles to get the site corrected.

Next DBAA Meeting: February 26, 2014 – 5:30 pm at the Roswell Adult Recreation Center.

Meeting adjourned.

Respectfully submitted,

Judy Fendrick, Secretary