

Approved
Duplicate Bridge Association of Atlanta
Board of Directors – Meeting Minutes

Date: May 26, 2013 – 5:30 – 7:25
Location: Crowne Plaza Ravinia

Present: Marty Nathan, George Powell, Judy Fendrick, Betty Myers, Dick Myers, Patty Tucker, Jack Feagin, Joan Sheldon, Josie Mitchell, Roz Howell, Larry Rich and Bob Jones

Approval of Prior Minutes

Roz moved to approve the April 13 meeting minutes. *Motion approved.*

Treasurer's Report – George Powell

George provided the board with the final 2012 financial statements, as well as the P&L by month through April, 2013.

- Alpharetta is expected to submit their final report for Change of Rank parties, so the final report on COR will be prepared by George in the near future.
- George filed the extension request with IRS for the 990-EZ.
- AJB was paid for their funding request of \$4,500 in April.

The board discussed and decided that we will not post the Form 990-EZ on our website, but it is available for public inspection if anyone requests to see it.

Judy moved to accept the financial reports as presented. *Motion approved.*

Election Procedures – Joan Sheldon

Joan reported that the committee held two meetings to review existing procedures and make updates. Their plan is to document guidelines for candidates and clubs that will ultimately become part of the DBAA's policies. The committee now has the procedures in a Table of Contents with appendices and templates. They are planning to take our current By-Laws and use those as the first section of their document. They will have one final meeting on June 11, and will send us their draft prior to our next meeting.

Sectional Tournament – Jack Feagin

Jack reported that we have not spent the \$12,500 minimum that we are under contract to pay to the hotel. He will request that the hotel do a buffet luncheon for those who play in the Swiss or two sessions tomorrow.

NABC Update – Jack Feagin

The local planning committee met with the ACBL coordinators at the Hyatt this past week. We requested that the hotel provide additional space in the hospitality area (now named Peach Pit), and the hotel has now agreed to that.

Mike Sheldon is the contest winner for suggesting the name of the hospitality room: "Peach Pit."

Tom Eidson and Dan Osburn are working on the video project for showcasing the winners' names and pictures on the TV that was recently purchased for this at the NABC.

The local committee will purchase an inexpensive sound system for the entertainers, which will be cheaper than renting the hotel's system.

Action Item: Mary Ann Oakley and Eva Ratonyi will help the NABC Planning Committee via our mailing list to get more information to the players if the Committee will furnish the desired wording.

Non-Life Master Tournaments at Clubs – Marty Nathan

Priscilla Smith has scheduled a NLM tournament for July 12-14 at Ruff N Sluff.

Action Item: Marty will discuss the board's policies with Priscilla to ensure a successful tournament this year.

Atlanta Junior Bridge – Patty Tucker

Patty has 10 summer camps scheduled and 3 more in the works. The expanded board of AJB will include existing members John Lowell and Mary Jo VanWinkle, as well as new members Charles Lipman, Jenni and Tom Carmichael and Barbara Swanson, a math teacher from Dunwoody. The board members will have some of the responsibilities currently handled by the AJB president.

Patty received approval from Unit 114 for funding. She has not met with District 7 yet, and has received some private donations.

Vicki Bell and Terry Parkerson are starting a fundraising initiative – “Be a Star” to raise money for youth bridge programs. This fundraising is separate from AJB.

\$1,600 has been raised to help the youth players who need financial assistance for tournament entries.

DBAA Newsletter – Marty Nathan

Marty requested suggestions for articles and anyone interested in writing an article for the newsletter. The deadline for submissions for the next publication is the second week in July. Dan Osburn is writing articles for the NABC. Patty will write an article for the section on AJB and “The Longest Day” event to benefit Alzheimer's Association. The newsletter is in e-mail format and needs to be in a .pdf file that can be edited and posted on our website.

At this time we do not have a standard set of rules for content of the newsletter.

Action Item: If the Committee will furnish enough content, Marty suggested, and the board agreed, that it would be a good idea to do a separate newsletter with articles and information about the upcoming NABC.

Action Item: Judy and Dick will coordinate to try and get the newsletter file into .pdf format for editing.

On-Line Directory – Marty Nathan

Marty reiterated the ACBL policy that we must have players' permission to post personal information on line.

Eva will be responsible for maintaining the database. The newsletter database can be set up with a column to identify if a player wants to be in the on-line directory. Patty suggested we use a Constant Contact e-mail to the DBAA members, which provides an option to unsubscribe. Dick and Patty will discuss this option further. Dick is working on a committee to determine the best approach to capture players' preferences about on-line personal data (phone, e-mails, etc.)

The DBAA Telephone Directory was published about six months ago and has a blue cover. Distribution was sent to the clubs, but we still have more. Some players have reported they do not have the published directory.

Action Item: Judy will send an e-mail to the clubs to let them know to contact Nancy Motes if they need additional directories.

Policies and Procedures - No update at this time.

Tournaments Update – Dick Myers

The next tournament is the NLM tournament at Ruff N Sluff in July, and then of course the NABC, and then the Sectional in November in Roswell.

Website Update – Betty Myers

Our website now has the listing of DBAA Committees, as well as information on "The Longest Day" and all tournaments. Apparently, the clubs do not know that DBAA posts their information about "The Longest Day" on our website.

Action Item: Roz offered to send an e-mail to the Unit 114 clubs and asked that Bob Jones send her the Unit 114 clubs' e-mails.

Action Item: Bob Jones will send Roz Howell the listing of the clubs' e-mail addresses (from the Unit).

New Business

Learn Bridge in a Day Funding Request – Patty Tucker

Whirlwind Bridge is providing the seminar “Learn Bridge in a Day” on Tuesday night July 31 at the Hyatt, in addition to the session that ACBL is paying for on August 4 during the NABC. Patty requested funding from DBAA of \$3 for each student manual that will be sold at the Tuesday night session of “Learn Bridge in a Day.” Patty’s (Whirlwind Bridge) cost for the Tuesday night session will include the dinner provided at a cost of \$26 per person, \$10 per person for parking plus the cost of the student manual of about \$10. The students will pay \$20 for the session plus \$15 to valet park at the hotel. The hotel is offering parking at a the rate negotiated with ACBL of \$25.

Roz moved that DBAA fund the program at \$500. *Motion approved.*

Patty will provide information at the two seminars that includes listings of all teachers and clubs, and possibly some free plays to be used at clubs. In addition, she will provide the listing of attendees to DBAA.

Change of Rank Policy – Judy Fendrick

Our current policy is that only players who reside (or resided in the preceding year) in the DBAA geographic area are entitled to a free play at one of the club’s COR parties. This presented a problem during our last COR event with at least one player who does not have a primary residence in the DBAA area but regularly plays in DBAA clubs.

Marty suggested that we change the DBAA policy to include all players in Unit 114’s COR listing. The board believes this is the fairest and simplest solution. Judy moved to change the DBAA’s policy to include all Unit 114 players who changed rank in the preceding calendar year in the DBAA’s listing of eligible players. *Motion approved.*

DBAA Teacher Listing (Lessons tab on the website) – Judy Fendrick

Our current listing of bridge teachers under the Lessons tab only includes instructors who are ACBL accredited, and is taken from the ACBL listing. Judy was recently updating the listing and received requests from bridge teachers to be added to the listing who are not ACBL accredited.

Judy researched the meeting minutes from prior meetings and found that in April 2009 when DBAA first posted the listing, the issue of ACBL accreditation was discussed by the board. The minutes of that meeting reflect: “Any legitimate teacher—regardless of ACBL accreditation—may be listed on the DBAA web page for the asking.”

Marty suggested that DBAA appoint an individual to review and approve requests from teachers to be added to the listing. The board did not generally agree with this suggestion.

Bob Jones moved that DBAA should continue the policy established in 2009 to include any bridge teacher who requests to be on the listing as long as they are an ACBL member in good standing and teach within the DBAA area, and we will include teachers’ credentials in the listing. *Motion approved.*

Explanations of the credentials will be provided in the listing.

It was also suggested prior to the meeting that we change the name of the link on the website from “Lessons” to something more descriptive, i.e., “Bridge Teachers” or “Find a Teacher.”

Marty is looking for a volunteer to work on an as-needed basis to keep the teacher listing updated, update and maintain the DBAA free play certificate, update the DBAA free play policy, remind the teachers about our free play program and provide periodic updates to teachers.

Proxies at Board Meetings

A member raised a question about the use of proxies at DBAA board meetings. Article Five, Section C of the DBAA By-Laws provides that proxies are prohibited at DBAA meetings.

Next Meeting: TBD.

Meeting adjourned.

Respectfully submitted,

Judy Fendrick, Secretary